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06 838 6835
0800 621 700



kahu-exec@xtra.co.nz
<http://www.kahu-exec.co.nz>



Kahungunu Executive
65 Queen Street, Wairoa



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Trustees



Board of Management 2019-2020



Mai i te Tiamana From the Chairperson

E rau rangatira mā, e ngā karangatanga iwi, hapū, marae, hāpori o Te Wairoa tēnā koutou katoa.

*Tēnā koutou i runga i o tātou mate o te rā, o te wiki, o te marama, o te tau,
ā, ko te kupu mo koutou,
haere atu rā, moe marire mai.
Apiti hono, ko rātou ki a rātou,
tātai hono, ko tātou ki a tatou*

E ngā mata ora o Ngāti Kahungunu puta noa, kia ora tatou katoa.



It is again my privilege to present the Annual Report for Kahungunu Executive Charitable Trust ending June 2020. I now present my report for your consideration and adoption today.

No one could ever have picked how the Covid-19 pandemic would change the way of the world. Indeed, even how many things that New Zealand took for granted like tourism, free travel throughout the world, are now a thing of the past or are vastly different from what we remember as being the norm.

Closer to home, tangihanga took on a whole different kaupapa with the Ministry of Health bringing in guidelines for tangihanga that went totally against the grain of our Māori whānau. Only close whānau could view their loved ones, maximum of 10 people at the nehu. Straight to the cemetery, no hākari. These were hard times for Māori as a people and weighing up our beliefs with a Government intent on protecting the country.

Thank goodness we have come out the other side with restrictions now at a level 1.

My condolences and aroha to those of you who lost loved ones during this time and throughout the year.

The Board responded to the challenges of maintaining monthly Board of Management meetings by utilizing technology and we were able to conduct the business albeit lots of trial and errors.

Thank goodness for Zoom although the absence of roast lamb and vegetables for lunch took a little getting used to.

As chairperson I would like to acknowledge the following milestones and achievements of the governance board during the year:

- Governance Management Policy review completed next review 2022 with all areas of Kahungunu Executive.
- Board of Management Strategic Planning

completed: Bringing the Board up to speed with the Covid-19 response and Ministry of Health guidelines. Review of the guiding statements, trust deed, roles and responsibilities of the Board

- Board of Management Review of the Strategic Goals and Outcomes Framework: Strategic Networks; Social innovation; Value our Staff; Highly Capable organization.
- Training Financial Oversight, Financial replacement Plan, Risk management; Health & Safety and Stakeholder Management.
- Support by BOM members who distributed care packages to the whānau
- Marae Recovery Program
- Michelle McIlroy appointed Co-chair HBRC Maori Committee.
- Kahungunu Maori Executive (Tribal) discussions to review ties with the New Zealand Maori Council.
- H.I.F Home maintenance overview to align the property portfolios, to meet legislative requirements.

Today, Bill Blake and I are the two (2) members of the Board who retire by rotation this year.

It is noted that both members are eligible for reelection should they choose to stand again.

My thanks and appreciation to the present Board members who have supported me throughout the year and also the MEC delegates from the Marae who attended the bi monthly hui and kept us abreast with news and goings on at our Marae.

As your Board of Management, we fully support the General Manager and her staff in their work of fulfilling the aspirations for a healthy, active, resilient, safe, secure and thriving future for Whānau of Te Wairoa.

Ngā manaakitanga o Te Atua ki runga ki a tātou katoa, turou pareā, turou hawaiki.

Naku noa Na Teresa
Chairperson



Mai i te Kaiwhakahaere Matua From the General Manager

E āku nui, e āku rahi, tēnā koutou katoa.
E ngā mate huhua o te wā, nau mai,
haere atu, moe marire mai.

Tai pō ko rātou, tai awatea ko tātou,
kia ora tātou katoa.



As I reflect on the months from July 1, 2019 to June 30, 2020 the simple world and the words of my grandmother come back to me. “If someone gives you something, always say thank you.”

Actions often speak louder than a hundred words could ever do. Be grateful for what you have every day. Know that there is a higher power that watches over everyone and everything, every day.

Of course, my Nan said this in Maori and with much rhetoric and grace that only the Māori language could capture.

She was Rātana hence her whakamoemiti, menemene as she called it, each morning and night blessed everybody and everything that was in her world, including us seven kids.

If I liken her words to our year at Kahungunu Executive, I probably have been a bit remiss in honoring her words so this is a good time to man up or lady up as I look back on our year.

*“If someone gives you something,
always say thank you.”*

Unprecedented times brought Covid-19 to Aotearoa on February 29, 2020.

At the time, it was pretty hard to say thank you to a virus that at present in NZ has seen 2,001 cases with 1,918 recovered and 25 deaths. However, worldwide cases are now 53.5 million with 34.7 million recovered and 1.31 million deaths recorded. Cases worldwide continue to rise rapidly so we have 53 million reasons to thank our Government and the Ministry for adopting their stance to manage Covid-19.

Of course Wairoa whānau, along with the rest of New Zealand took on board their role in keeping New Zealand safe. Whānau time came to the forefront especially during Level 4 lockdown.

The support from our main funders: the Hawkes Bay

District Health Board, Ministry of Health and the Ministry of Social Development saw Kahungunu Executive as an essential work force and thus enabled our organisation to continue to work and support Wairoa whānau.

Covid-19 funds allowed our staff to access workforce development funding to train our staff to become vaccinators and also to pass on \$5,000 to the Wairoa foodbank to support Wairoa whānau.

“Actions often speak louder than words could ever do.”

This brings to mind Wairoa’s no nonsense approach to supporting Wairoa whānau during the various stages of lockdown. I reflect on all of our staff and how they continued to work in trying times.

Kahungunu Executive was part of the civil defence response in which staff become civil defence volunteers. Staff were seconded to the food bank and also supported the meals on wheels delivery daily over this time.

Other staff worked from home and instigated new ways to connect with whānau to deliver their services.

Some of the Health Team staff could not access their data base remotely during lockdown hence the daily, weekly office visits to update client notes.

Mental health staff were the only team that continued daily face to face visits over the whole lockdown.

Imagine the extra time and work in cleaning the van, wearing PPE gear, finding PPE gear to protect both our staff and whānau.

Administration staff kept the logistics and back room functions working in quite different situations helping to deliver food packs, care packs and cooking food for whānau.

The contracts manager and Team Coordinators collated the vulnerable list daily and this was sent to Civil defence hub also daily. They then fielded referrals to follow up on whānau in need. This was on top of managing the teams

remotely and working within the community.
They did this day in and day out.
Actions speaking louder than words.

“Be grateful for what you have every day”.

Again the staff come to mind when I think about my Nan’s words.

The 2019-20 year brought about staff losses from retirement, illness and moving on to other organisations. It highlighted the very thin line that organisations in Wairoa walk when trying to recruit qualified staff to nursing, social work, support work and management positions.

It also highlighted the inequities for staff working for Maori non- government agencies compared to staff being employed in Government organisations.

This needs to be talked about more, both with our funders and within our organisation as this is no longer fair and equitable to our staff that turn up every day to work on behalf of our whānau.

It takes a special type of person to work in Kahungunu Executive so I will continue to be grateful and thankful each day for the staff that work here.

My thanks again to our Board Chair Teresa Smith and the Board of Management for their unwavering support of Kahungunu Executive and our staff over the past year. Knowing that the Board has our backs will enable us all to set the pathway for change!

Covid-19 provided the opportunities to explore new ways of working. An emphasis on the use of technology, zoom meetings, working remotely, workforce development

and collaborative networking had us all thinking why we didn’t do some of these things before.

All of our local providers have acknowledged the closer relationships developed over the past year as a positive step for whānau wellness.

New opportunities have also presented themselves in the development of new services including whānau resilience, kaupapa mental health services, Maori maternal health services and primary mental health services will enable better access and more services for Wairoa whānau.

New staff have also come on board with these services.

Maybe this is the higher power that my Nan was talking about that someone out there is looking over everyone, everywhere and every day including Kahungunu Executive.

Nō reira, kia tau tonu ngā manaakitanga o te Runga Rawa ki runga ki tēnā, ki tēnā o tātou, āianeī, ā haere ake nei.

Kia ora rawa tātou katoa.

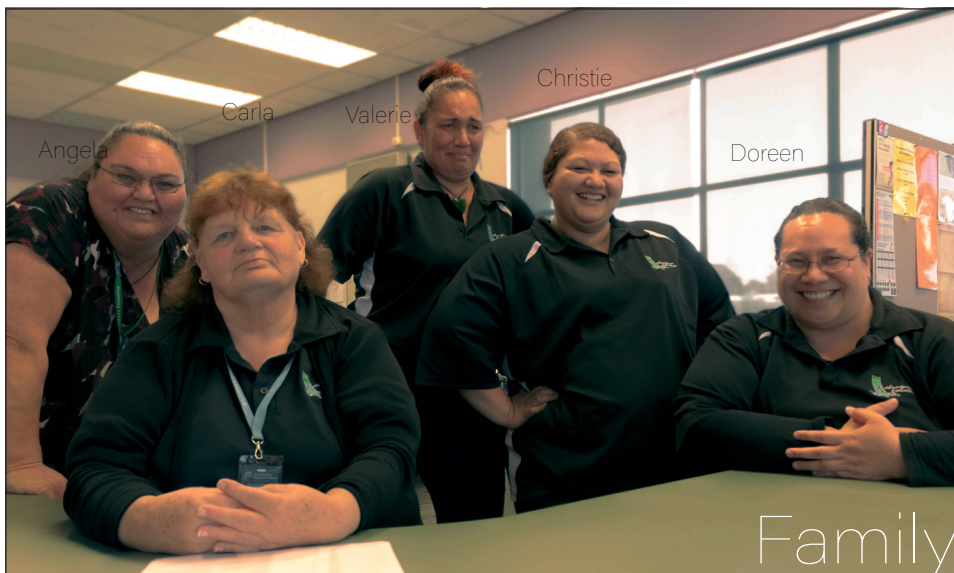
Sarah Paku
General Manager



HE KOROWAI AROHA

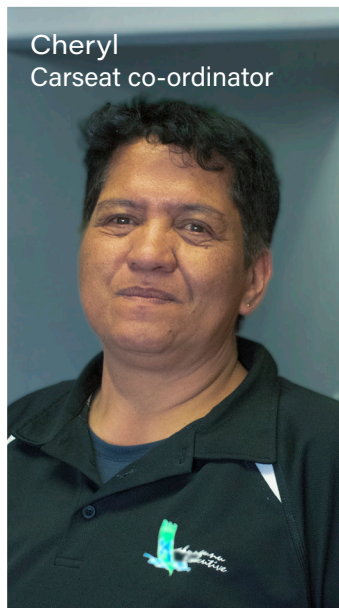
Building a sustainable whānau!





HIGHLIGHTS

- Providing care packs to whanau during the Covid lockdown
- Observing the joy from whanau receiving Craggy Range santa sacks
- Receiving wonderful knitted gifts from the Yarny Army
- **632** whanau visits
- **773** active whanau over the year
- 8 beautiful taonga born
- **16** lovely new whanau



Cheryl
Carseat co-ordinator

Safekids Aotearoa – Funding for Under 10's Safety in homes
KE – Funding for Kaumatua safety in homes programme
Fire Emergency New Zealand – Supplying and installing all smoke alarms with both Programmes

New Zealand Police – Support with Car Seat Road Checks and the Diversion Programme

HBDHB – Support and supplying Wahakura and Pepi pod for our Wairoa Whanau

Age Concern/Glen Gary Rest home - Support for me to hold my Sit and Be Fit Sessions

Under 10's with Safekids Aotearoa Program
Target 150 reached (one of 3 in NZ)
Average of 3 Visits per home (450).

Kaumatua safety in homes programme:
Target 50 homes reached
Average of 2 visits per home (100)

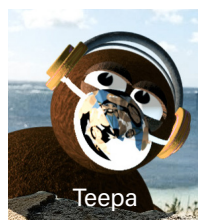
102 Sit and Be Fit sessions held
1963 attendances!

21 Pepi Pods distributed
16 Wahakura handed out

Car Seats
8 Road Checks with NZ Police
5 Diversions
Carseat sales over \$5,000

Health Promotion Team engaged with 12 schools, TKR and ECE delivering programmes such as:

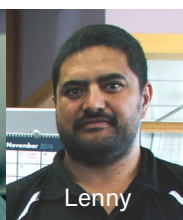
- Crossfit
- Ross Shield
- PLAY
- Bike Riding
- Wai is Pai
- Kia Ora
- Maara Kai
- Smoking Cessation



Teepa



Mary



Lenny



Kiri



Cheryl

5 Maara Kai education sessions delivered!

1,074 Kahungunu Hikoi Whenua attendances

7,183 kilometres walked in September 2019, thanks to the Teepa Tema Challenge, motivating whanau to walk more and be more active.



Cheri

Ginny

Karleigh

HE KOROWAI AROHA

The combining of Pregnancy & Parenting, Whānau Health & Wellbeing, Cultural Wellbeing and Maternal Mental Health Support programs for delivery to whānau under He Korowai Aroha in a coordinated way.



Jenny Ormond
Mother & Papi

Trained vaccinators

Jenny Gemmell
Tamariki Ora

Four of our Registered Nurses are now vaccinator trained and can deliver flu and MMR injections

- Julie Duffell
- Jenny Gemmell
- Jenny Ormond
- Maureen Pene



2019 Health Team members

Mobile Nursing

618 Registered clients

9590 Client contacts completed

Kaumatua safety in homes programme:

Target 50 homes reached

Average of 2 visits per home (100)

26 attendees completed Kia Ora long term conditions sessions

104 B4School checks completed

478 Tamariki enrolled in Tamariki Ora

124 New Dental clients enrolled



Lorna Whaanga Jacques

Lorna kept the Health Team running smoothly while the Team Co-ordinator was away and continues to support her to this day!



Julie Duffell

Julie Duffell does the work of THREE Registered Nurses!

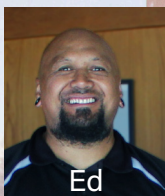
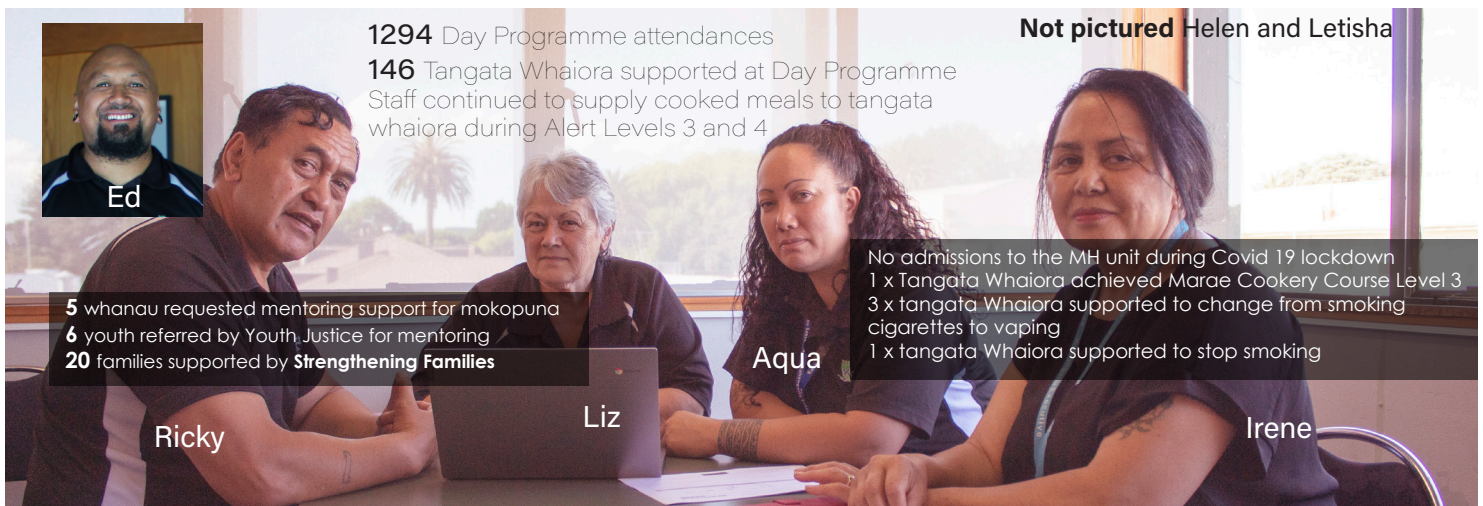
Julie is such a knowledgeable nurse who oversees all the clinical needs of the Health Team.



Dot Daniel
Enrolled Nurse

The Health Team has worked incredibly hard over the year with big caseloads and a shortage of staff.

They often work overtime to ensure their clients are seen and their work is complete.



Ed

1294 Day Programme attendances

146 Tangata Whaiora supported at Day Programme

Staff continued to supply cooked meals to tangata whaiora during Alert Levels 3 and 4

Not pictured Helen and Letisha

5 whanau requested mentoring support for mokopuna
6 youth referred by Youth Justice for mentoring
20 families supported by **Strengthening Families**

Ricky

Liz

Aqua

Irene

No admissions to the MH unit during Covid 19 lockdown
1 x Tangata Whaiora achieved Marae Cookery Course Level 3
3 x tangata Whaiora supported to change from smoking cigarettes to vaping
1 x tangata Whaiora supported to stop smoking

2019

JULY

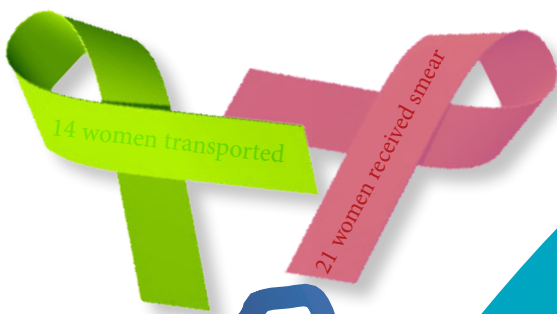
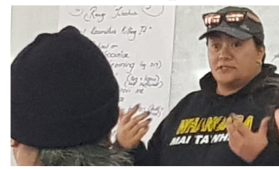
AUGUST



Aug. 8 Shinelle hosts The Big Latch On. Fourteen breastfeeding mums attended!



Aug. 8 Organisational Strategic Planning Day

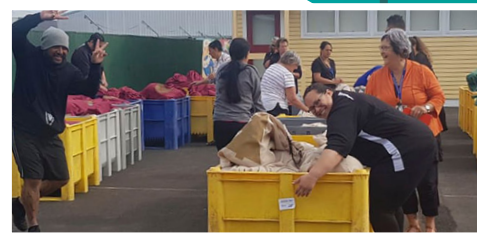


2020

DECEMBER



Dec. 19 Christmas Gift sorting thanks to Craggy Range Farm



JANUARY

Jan. 19 Vilma discusses Women's Health



What a



Building Awesome whanau parenting programme well supported

FEBRUARY

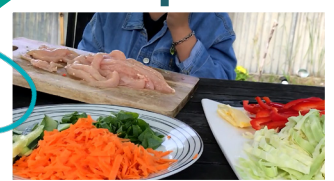


MARCH

COVID-19
Alert Level 4

Stay home. Save lives.

New Zealand Government



Mar. 26 New Zealand lockdown Alert Level 4

SEPTEMBER

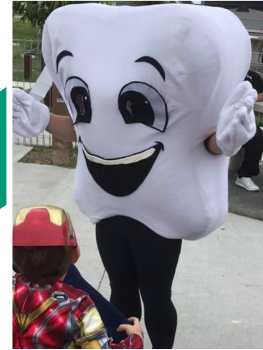
TĒPA TEMA CHALLENGE



Sep. 1 Teepa and the HP team united!



Oct. 31 Halloween Party!



OCTOBER



Sep. 1 The Teepa Tema Challenge begins



Sep. Mokopuna Day!

Nov. 29 MNovember Bike Ride



Nov. 26 Kaumatua Annual Christmas Party



NOVEMBER

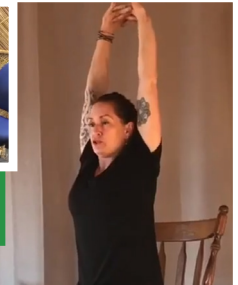
Nov. 20 Tevita sits down with Lenny to discuss Safe Man Safe Families



JUNE

COVID-19
Alert Level 1

Stay home.



year!

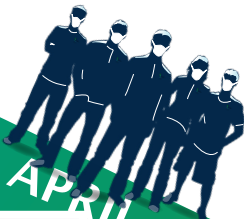
COVID-19
Alert Level 2

May. Essential Heroes!

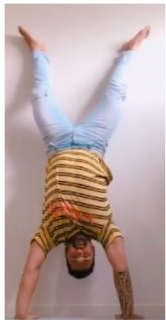


May. Kaumatua Shopping Day

APRIL



COVID-19
Alert Level 3
Stay home. Save lives.
New Zealand Government



MAY



Kaumātua Day

Kaumātua Day has become a regular event for our elderly clients since its inception and the numbers of attendees has increased markedly to the point where we might almost need to split the group up and host an extra gathering per month!

Our resources have been stretched somewhat due to the increase in attendance, more so when requiring bus transport and extra catering.

Marae venues have been difficult to confirm at best because there is often no one available to man the Pae Pae and/or host our group. The availability and flexibility of using local church halls has been a blessing when venues are having to be changed at short notice. It is therefore most important that we work towards improving and/or rebuilding closer relationships with all of our marae, to support reciprocal growth for our organisation and our communities in Te Reo Maori me ona Tikanga, our marae are an integral part of the kaupapa.

The COVID 19 pandemic snuck up on us and sent our regular contact with our elderly clients into disarray. Throughout the lockdown period and beyond our clients were vulnerable, at risk and lonely for face to face contact.

Regardless, the awesome collaborative effort driven and supported by our services alongside the rest of the community and health support groups was amazing and our clients were very grateful for this.

Since the return to Alert Level One, our kaumātua are eager to get back out into the community happenings and back to Kaumātua Day gatherings.

Being able to do their own shopping, go to exercise sessions, voting in the elections, walking around town, and participating in the whānau gatherings has helped towards uplifting their wellbeing.

Our Mobile Nursing and Health Promotion teams are working together for a new look kaumātua day with more fun, activities and opportunities for our kaumātua to thrive. To that end we will host a combined Christmas function with Age Concern at their new venue - the Wairoa Bowling Club on Tuesday 24th November 2020.

For many of us it has been difficult to pick and choose a time and place to grieve the loss of friends and loved ones, and even more difficult not being able to attend our tangi.

I take this opportunity to remind us all of the many blessings we have shared these past few months and to remember those faces we will no longer see at our Kaumātua days in the years ahead ... Lest We Forget ...

Ma te Atua tatou katoa e manaaki e tiaki
i nga wa katoa i nga waahi katoa

Vilma Hape





To Maatau Putea Our Finances

Kahungunu Executive ki Te Wairoa Charitable Trust Summary Financial Statements For the year ended 30 Jun 2020

2020

2019

Statement of Comprehensive Revenue and Expense for the year ended 30 June 2020

Revenue from Exchange Transactions	3,173,324	2,841,253
Other Revenue	201,639	159,794

Total Revenue	3,374,963	3,001,047
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Costs	684,032	716,290
Salaries	2,026,687	1,987,572

Total Expenses	2,710,719	2,703,862
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Surplus/(Deficit) before Depreciation	664,244	297,185
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Depreciation	157,078	162,446
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Net Surplus/(Deficit) for Year	507,166	134,739
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Other Comprehensive Revenue & Expenses

Total Comprehensive Revenue & Expense	507,166	134,739
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Statement of Changes in Net Assets/Equity for the year ended 30 June 2020

Balance at 1 July	3,772,193	3,637,455
Total Comprehensive Revenue & Expense for Year	507,166	134,739

Balance as at 30 June	4,279,359	3,772,193
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Comprising		
Accumulated Comprehensive Revenue and Expense	4,279,359	3,772,193

Total Net Assets/Equity	4,279,359	3,772,193
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Statement of Financial Position as at 30 June 2020

Current Assets	3,092,962	2,580,267
Non Current Assets	3,117,381	3,211,926

Total Assets	6,210,343	5,792,193
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Current Liabilities	356,737	404,201
Non Current Liabilities	1,574,247	1,615,799

Total Liabilities	1,930,984	2,020,000
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Net Assets/Equity	4,279,359	3,772,193
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Financial Audit - Kahungunu Executive

The summary financial statements have been extracted from the audited financial statements.

The financial statements have been authorised for issue by the Trustees on **4th November 2020**.

A full set of the audited financial statements is available from:

The General Manager, PO Box 79, Wairoa 4160. Telephone 06 777 8264



